

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held virtually on Thursday, December 10, 2020.

Present: Supervisor Tom Lund, Chair; Michael Conley-Kuhagen; Supervisor Lindsay Dorff; Kathryn Dykes; Craig Huxford; Laura McCoy, Vice Chair; Supervisor Randy Schultz

Excused:

Also Present: Erik Pritzl; Executive Director
Samantha Behling; Hospital & Nursing Home Administrator
Jenny Hoffman; Community Services Administrator
Eric Johnson; Finance Manager
Gena Schupp; Adult Protective Services, Social Worker Supervisor
Cathy Foss; Office Manager
Joan Brusky; County Board Supervisor

1. **Call Meeting to Order**
The meeting was called to order by Supervisor Tom Lund at 6:00 pm.
2. **Approve / Modify Agenda**
DORFF / McCOY moved to approve the December 10, 2020 agenda.
The motion passed without a negative vote.
3. **Approve Minutes of November 12, 2020 Human Services Board Meeting**
DORFF / CONLEY-KUHAGEN moved to approve the minutes dated November 12, 2020. The motion passed without a negative vote.
4. **Public Comment**
No members of the public attended virtually.

The Human Services Board received a greeting card from former Human Services Board Member Susan Hyland. Supervisor Lund read the card to the Board to enter it into the record.

Citizen Board Member Michael Conley-Kuhagen shared the ADRC Board is looking for another member in case anyone knew of a candidate to refer.

5. **Presentation by Adult Protective Services (APS) Staff**
Adult Protective Services Social Worker Supervisor, Gena Schupp, shared information on the Adult Protective Services (APS) program at Brown County.

APS serves elders-at-risk (people age 60 and over) as well as adults-at-risk which is anyone age 18 and older that has a permanent condition that impacts care for themselves. We investigate abuse and neglect—self-neglect or by caregiver—with the biggest section of cases at this time being self-neglect. Financial abuse and scams have increased recently. Referrals come from various avenues. 80% of referrals come from medical staff. One of their main responsibilities is to provide links to community partners like ADRC. Most recently, APS has been doing training with local financial institutions on how to recognize financial abuse/scams.

In extreme cases, APS will perform an Emergency Protective Placement, and take custody of an individual because we believe the individual has a permanent or persistent condition which interferes with their ability to make decisions to keep them safe.

This year, due to COVID, approximately 80% of our referrals have been self-neglect. Schupp also explained that due to COVID, APS is not hearing about people needing care until later in the process.

Schupp shared an example of a referral received in October from a family member of a man in our community; APS ultimately had to place the man as a part of an Emergency Protective Placement.

McCOY: Do you have people that can help with interpreters?

SCHUPP: The County has contracted providers we work with for those needing interpretation.

BRUSKY: Do you think you have enough staff for the needs?

SCHUPP: APS received an additional staff member about two years ago. We have done some reorganization, and we work hard as a team. I think we have enough staff now, but the aging population is growing, so we may need more in the near future.

CONLEY-KUHAGEN / DORFF moved to receive and place on file the Presentation by Adult Protective Services (APS) Staff. The motion passed without a negative vote.

6. Executive Director's Report

Executive Director Erik Pritzl provided an overview of his December report.

General Updates

Crisis Center construction continues and is on track for substantial completion in April and be operational in June. Staff is looking at getting staffing and process workflow in place. We are trying to avoid Emergency Room trips by getting the medical clearance piece figured out.

Sophie Beaumont reopened for public access in November as we did not want clients waiting for appointments in the winter elements. We are utilizing signage to direct consumers to where they need to go.

Public Health's COVID 19 response continues with Community Services staff support from our Economic Support program for contact tracing and others supporting the isolation and quarantine efforts.

Meetings are ongoing with Green Bay and DePere Police Departments, Brown County Sheriff's Office and Ashwaubenon Public Safety for the new Officer/Clinician Team. Our Crisis Coordinator, Joshua Zimmer has been working to draft necessary agreements, identify hours for various jurisdictions, and recruitment is underway to fill the Clinician position.

New Residential Substance Use Disorder Benefit

Consumers covered under Medicaid will have Residential Substance Abuse Disorder (SUD) services available as a covered service beginning in February 2021. It will not cover room and board but it covers the treatment portion. Having this benefit in place will stretch our dollars, and support more treatment for those within our community

Secure Residential Care Center for Children and Youth (SRCCCY)

We have received a revised grant from the Department of Corrections, and it is being reviewed by County staff.

Emergency Detentions

To date in 2020, there has been an increase in adult emergency detentions and a decrease in child and adolescent emergency detentions. Some crisis stabilization locations were not available due to COVID causing more hospitalizations due to lack of locations.

DORFF / SCHULTZ moved to receive and place on file the Executive Director's Report for December 2020. Motion carried without a negative vote.

7. **CTC Administrator Report including NPC Monthly Report**
Samantha Behling, Hospital & Nursing Home Administrator, highlighted items from her report.

COVID-19 Activity

We are preparing for the release of COVID 19 vaccinations. We have been educating residents as well as family members. It is very likely healthcare professionals will be included in the Phase 1 vaccination release, and seen as a high priority, as well as the higher risk population of long-term residents.

Within the last week (early December 2020), we had our first residential consumer test positive for COVID 19. In long-term care facilities, it is extremely rare to be in the ninth month of the pandemic, and to have our first consumer be positive. The client is in isolation, and we are talking with Public Health to make sure our response is above recommendation, and mitigating risk of exposure. Our residents are tested weekly, we have made notices to the community, and continue to examine the cause for the exposure.

Regulatory Concerns

Bayshore Village Nursing Home submitted two self-reports to the Wisconsin Department of Health Services following reportable events; neither self-report has been investigated.

Hospital Grievances

There were no grievances filed within the month of November 2020.

Basic Medical Screening Procedures, Crisis Center Addition

We are working heavily on procedures for the basic medical screening component of the Crisis Center. We are focusing on point of care testing/rapid testing; looking at machine and testing, and what labs are being run within the system now. By bringing medical screening and rapid testing in-house, it would allow us to receive results in approximately 12 minutes.

McCOY / CONLEY-KUHAGEN moved to receive and place on file the CTC Administrator Report for December 2020. Motion carried without a negative vote.

8. **Financial Report for Community Treatment Center and Community Services**
Finance Manager Eric Johnson highlighted items from his December 2020 report.

Both Community Treatment Center (CTC) and Community Services have a favorable result as of October 2020. There is an approximately \$875,000 favorable budget variance for CTC due to higher rates in the nursing home and supplemental payments received earlier this year.

Community Services has an approximate \$284,000 favorable variance. This includes some significant variances in revenue and expenses in the Children's Long Term Support (CLTS) program.

Personnel costs remain favorable, due to lower fringe expenses, and some labor costs transferring to Public Health because of the assistance with contact tracing and the Community Isolation and Quarantine Site (CIQS).

DORFF / HUXFORD moved to receive and place on file the Financial Report for Community Treatment Center and Community Services for December 2020. Motion carried without a negative vote.

- 9. Statistical Reports a, b, & c**
a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/Bayshore Village
b. Child Protective Services – Child Abuse/Neglect Report
c. Monthly Contract Update

DORFF / McCOY moved to receive and place on file the Statistical Reports 9a through 9c. Motion carried without a negative vote.

- 10. Request for New Non-Contracted Provider & New Provider Contract**
CONLEY-KUHAGEN / DORFF moved to receive and place on file the Request for New Non-Contracted Provider & New Provider Contract Reports. Motion carried without a negative vote.

- 11. Adjourn Meeting:**
McCOY / CONLEY-KUHAGEN moved to adjourn. Motion passed without a negative vote.

Supervisor Tom Lund adjourned the meeting at 6:45 pm.

Next Meeting: Thursday, January 14, 2021 at 6:00pm.

Respectfully Submitted,
Catherine Foss
Office Manager